

Minutes of the 1st LLINs Logistics Sub-Group Meeting of the – 28th August, 2019

Present

No.	Name	Title	Organization	Email address
1	Whyson Chiminsa	Logistics Associate	WFP	whysonchiminsa@wfp.org
2	Chris Liswaniso	Head of Logistics	WFP	Chris.liswaniso@wfp.org
3	Evans Mwape	ITN Advisor	PMI-PAMO	emwape@path.org
4	Deovolent Daka	Logistics Officer	MOH-NMEC	davydaka@yahoo.com
5	Musonda Moses	Student	CBU	mosesmuzo2@yahoo.com
6	Ketty N. Sichalwe	Principal ITN Officer	MOH-NMEC	Ndhlovu.ketty@gmail.com

Opening Remark

The meeting was called to order at 14:35 hours by the Principal ITN Officer. She started by welcoming everyone present in the meeting. She then gave a brief background to bring everyone on board on the current status with regards to the 2020/21 Mass Campaign. The total need was estimated to be at 8.4million LLINs. This was based on the Household registration data that was collected from the previous Mass Campaign. However, she stated that the strategic direction of the Malaria program was not to co-deploy the interventions, hence, it was decided that there was going to be a 50% LLINs and 50% IRS Interventions in different places and the modality was yet to be defined. Based on the estimated need, the members were informed that there was a firmed up commitment from PMI of 2.1 Million LLINs. The balance of about 6.1 million LLINs are expected to be procured with the support from Against Malaria Foundation (AMF). The members were then informed that the Director-NMEC had appointed and LLIN Task team to re-engage AMF and request for more additional LLINs. There was a lot of communication and responded had been given to AMF on the clarifications sought.

At this point, she stated that the all the sub-groups had specific deliverables that were going to be addressed during the process of preparation for this preparation process dubbed “Race to the Start Line”.

Therefore, the Logistics and Procurement sub-committee had the following deliverables to meet:

- a) Develop a Logistics Plan of Action based on nation Plan of Action.
- b) Estimate needs for commodities in consultation with the Technical and Implementation sub-committee.
- c) Estimate transport requirements, including fuel for redistribution of supplies during implementation of campaign.
- d) Establish District/Provincial level logistics team who will be responsible for development of plans, control of finances and reporting.
- e) Assess warehousing capacity and stock control at all levels and suggest possible solutions to challenges encountered.
- f) Support provincial and district level micro-planning.
- g) Consolidate all district level plans and requirements into national logistics plan for the distribution campaign.
- h) Develop national logistics budget based on above and submit to the Technical and Implementation and M&E Sub-committees.
- i) Develop timelines of logistics events and harmonize with national activity timelines.
- j) Develop training presentations for district logistics teams.
- k) Conduct field storage reconnaissance trips as needed to ensure that physical security measures are in place prior to LLIN deliveries at all levels.

The Principal ITN Officer the requested that the sub-committee was supposed to appoint the chair person and the Vice to coordinate the subsequent meetings. It was at this point that Mr Chris Liswaniso (World Food Programme -WFP) was unanimously agreed to be the Chair for the sub-committee and the Vice Chair to be Mr Devolent Daka (MOH/NMEC).

The chair then recognized that the sub-committee had a lot of members who were not present but should be informed of the decision. However, he called on the members to reflect on the deliverable tasked to the sub-committee and give the reactions on each activity.

The meeting was informed that based on the given deliverables and according to the Gant Chat developed, some aspects are behind schedule. For example, the procurement of the LLINs were supposed to be in June, 2019. This sub-committee was to take this into consideration and the time lines set in the Logistic Plan. The sub-committee was then supposed to share the revised Gant Chat taking into consideration that the Start Date is August, 2020. The committee was also informed that all the finalized planes were to be shared by January, 2020.

Discussion based on Lessons Learnt from the 2017/8 Mass Campaign

- There was need to agree on the delivery points for the LLINs to be procured by the different supporting partners. Following, a number of deliberations, the members concluded that deliveries to the PHOs and DHOs where possible was better than the centralized one in Lusaka.
- The issue of storage challenges at both PHO and DHs was also considered and there was a proposal to undertake an assessment to establish the capacities of the PHO and DHOs o as to inform the Logistics Plan. This was information needed for the development of an informed Logistics Plan.
- WFP had also shared the challenges faced in the 2017/18 Campaign as they had the responsibility of redistributing the LLINs to the health facilities. WFP indicated that the deliveries to the PHO was better and cost saving.
- The members also reflected on the direct deliveries done to the Districts in Luapula province under the support of PMI-PAMO who procured with shippers own containers and delivered to the districts.
- To include a provisional budget for storage in the Provincial towns.

ACTION POINTS

- The Principal ITN Officer to share the available tools (e.g AMP Tool Kit) and reference documents via mails to the other members.
- To re-engage Provincial and District Teams.
- The presentation on the actual implementation of the 2020/21 Mass Campaign to be made in the next meeting and clarify the 50% LLINs with 50% intervention strategy.
- To seek clarifications on how PMI has done the allocations for the provinces to be supported.
- To propose for the timelines to conduct the Provincial storage capacity assessment and mobilize for this activity.

AOB

- The chair posed a question the frequency of the meetings and the team felt that it was good for the start to meet more frequent and letter schedule the monthly meetings.

Therefore, the next meeting was scheduled for 12th September, 2019 @ 14:00hrs. The chair closed the meeting at 16:25hrs.